



Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	25/06/2025
Decision Maker (Officer):	Kieran Charles – Head of Sport & Leisure
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director, Lee Heley, has delegated the authority to manage operational matters concerning the procurement of Beach Patrol Equipment, including expenditure in accordance with the budget and policy framework, financial procedure rules, and procurement procedure rules, to the Head of Sport and Leisure.</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Barry Cllr Smith
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	<ul style="list-style-type: none"> a) To procure a Jet Ski Seadoo GTI SE 170 from Offshore Performance / Salterns at a cost of £11,782. This acquisition is intended to replace an aging jet ski following a completed request for quote procurement exercise. b) To enter into contract with Offshore Performance / Salterns under a PO purchase. c) To fund this purchase from the revenue budget for the 2025/26 revenue budget code 5164/6045, as agreed as part of the budget setting process by Full Council in February 2025 as part of the General Fund

	budget (General Fund Budget and Council Tax report – 2025/26).	
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	Due to the age (2012) and condition of the jet skis, repair costs have increased. The heightened frequency of repairs required throughout the season has resulted in extended periods of non-operation during the previous season. This situation may lead to delayed response times to incidents along the seafront, potentially causing reputational damage to Tendring District Council, particularly if an incident results in loss of life while we are operational.	
Highlight any associated risks/finance/legal/equality considerations:	None have been identified at this time.	
Details of any Alternative Options Considered and rejected (together with reasons):	Not to purchase the equipment which would impact the Beach Patrol Service Operations in the event of an emergency.	
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A	
Reason Decision, or supporting Report, is not published:	Not applicable – Decision to be published.	
<i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>	If Report is not to be published – tick one of the following boxes:	
	<input type="checkbox"/>	The report supporting the Decision contains confidential information
	<input type="checkbox"/>	The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
	<input type="checkbox"/>	<ul style="list-style-type: none"> • Relates to an individual
	<input type="checkbox"/>	<ul style="list-style-type: none"> • Likely to reveal the identity of an individual
	<input type="checkbox"/>	<ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation
<input type="checkbox"/>	<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings 	
<input type="checkbox"/>	<ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment 	

	<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
	<p>And is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons:</p>

Officers

Signed: K. Charles

Title: Head of Sport & Leisure

Signed: *L. Walsh*

Title: Seafront Services Manager

In consultation with:

Signed:

Portfolio Holder for Leisure and Public Realm

Signed: *A. Smith*

Portfolio Holder for the Environment & ICT

Signed:

Signed:

Section 151 Officer (if required)

Signed:

Monitoring Officer (if required)

Dated:

